

Assistant in the Direction Department

Where? Malaga, Spain

When? August/ September 2016

How long? min. 4 months

Working hours? full-time



This hotel is located in the city of Malaga, one of the most visited tourist cities because of its climate, beaches and historical sites. This 4-star hotel is located in the area of Mija, and is surrounded by a beautiful golf course.

They offer training opportunities in departments such as Marketing, Management, Booking, Reception, Food & Beverage, etc.

Since 2012 we have been sending students to this hotel, and one of the most important aspects to highlight our collaboration is the excellence and professionalism of the hotels's team. Starting with the Management, and ending with the tutors, they all have a strong commitment to student training.

The main language is English since the company belongs to a group of Irish hotels.

The hotel offers some benefits such as the internship tutor during your training, financial support for the payment of your room, meals during the work shift, and economic aid for transport.

Your tasks will be:

- archive documents, make list of customers VIPS
- accompany visits tour operators
- daily tasks of control and coordination
- answer the mails of customers have already been in the hotel

Please ask you university/ school whether they are willing to sign a internship agreement.

We are looking for:

- Studies: Marketing/ Management/ Administration/ etc.
- **English (very good), Spanish (good), German**
- IT-skills: MS-Office, Internet

We offer you:

- salary: **300€/month + 60€ transportation costs + Food**
- international and professional experience in the beautiful city Malaga!

Apply now! Don't wait any longer and send us your CV now!

praktikum@ies-consulting.es or register online: http://www.ies-consulting.es/internships/student_form.php

* The recruitment process is free. We charge a fee as soon as the company accepts your application.