



# Your Internship Abroad

## Junior Consultant Human Resources

Where? Madrid, Spain

When? January 2017

How long? Min. 6 months

Working hours? full-time



International Head-Hunting company

with worldwide operations in more than 30 countries. The main concept is to bring support on executives searches for high groups providing solutions to the business challenges. This company currently operate in America, Asia, Europe, Africa and Australia: All over the world, and it counts with offices in different countries; its central-center is in Spain. The team is global as their job: People from everywhere, young, motivated in a multi-cultural stage. The working time for employees and interns are: From Monday to Friday, from 9h to 18h with one hour to eat.

Please ask you university/ school whether they are willing to sign a internship agreement.

### Your tasks will be:

- Support recruitment processes according to the requirements of our clients.
- Maintain relations with current and potential candidates.
- Identify and filter candidates for the assigned vacancy (s).
- Be trained in the methodology and tools of the company.
- Coordinate the different phases of the process with the person responsible for it.
- Maintain up-to-date sources of recruitment sources - Perform other functions related to the position

### We are looking for:

- Studies: Business Administration, Engineer, Psychology similar studies.
- **German (native), English + Spanish (fluent)**
- IT-skills: MS-Office, Internet

### We offer you:

- salary: **800€/month + extras**
- international and laboral experience in the beautiful city Madrid!

**Apply now!** Code: EB18803S Don't wait any longer and send us your CV now!

**praktikum@ies-consulting.es** or register online: [http://www.ies-consulting.es/internships/student\\_form.php](http://www.ies-consulting.es/internships/student_form.php)

\* The recruitment process is free. We charge a fee as soon as the company accepts your application.

Linda Maria Mrugalla  
Human Resources  
IES Consulting



C/ Ávila 138  
08018 Barcelona  
Tel: ESP +34 93 178 59 66 GER +49 3021780023